

# Professional Organizing Services

Simplify for Life offers a wide range of organizing services to help clients buy back more time in their days, increase productivity and happiness and through organizing success, become the designers of their life.

Let an experienced professional organizer with a wide range of direct organizing experience and a project management background assist you with your residential and commercial organizing needs.



Get in control of your paper by having an organized home office designed for the way you work.

## Organizing services

### Benefits

**Gain Time**—Research indicates that the average person wastes an hour a day looking for things or trying to remember something that needs to be done. Getting organized will give you this hour back and then some.

**Increase Productivity**—Our physical space can influence how we think, feel and act. Our environment impacts us psychologically and it has been proven that if a person's space is organized the person will feel more content and be able to think more clearly.

**Simplicity**—Individulized simplicity is a natural byproduct of getting organized because only items that are wanted, needed and represent the client, stay in the space.

All organizing jobs start with a needs assessment discussion to address the scope of the job, develop goals for the project and a client/organizer agreed upon action plan. Professional organizing services help clients gain control of their physical space and belongings by learning a stream-lined process to get organized and stay organized. Each situation is unique, however the process is almost always the same, assistance with sorting, purging, assigning homes to every item, developing correct storage and developing a maintenance plan of action.

### A professionally organized home...

1. is easier to pick-up and clean.
2. functions better so you do too.
3. has enormous psychological value.
4. provides more time and isn't that what we all want?



Simplify for Life

Experience the life changing feeling of being organized with the assistance of a professional organizer.

Contact Karen Gardiner to discuss your organizing plans and desired outcomes. 703 772-0127

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Member of the National Association of Professional Organizers (NAPO) and the local chapter, DC-NAPO.